Print on plain white paper - Part # 122919

INSTRUCTIONS

Base Cover Installation Procedure

(for all base plates; rotation or non-rotation)

Figure 1

Figure 2

Figure 3

1) INSTALL ADHESIVE TAPE ON BASE PLATE

- Install adhesive tape around perimeter of chair base as shown in figure 1.
- DO NOT REMOVE THE RED PROTECTIVE FILM FROM THE TOP OF THE TAPE.

Note: If the chair base is bolted to the floor, you may need to drill clearance holes for the bolts. Use the two indentions in the base cover as a guide for drilling.

2) POSITION BASE COVER ON BASE PLATE

- Grasp the front edge of the BASE COVER as shown in figure 2.
- Bend the BASE COVER upwards so that it will clear the chair base upright housing covers.
- With the BASE COVER bent upwards, slip it around the chair base upright covers.

3) ADHERE BASE COVER TO BASE PLATE

- Lift edge of BASE COVER and remove the red protective film from the adhesive tape as shown in figure 3.
- Carefully lower the BASE COVER into position.
- Press the BASE COVER down firmly to adhere it to the adhesive tape.

4) SEAL THE SEAM IN THE BASE COVER WITH SILICONE CAULK

- Apply silicone bathroom caulk or equivalent to the seam in the base cover as shown in Figure 4.
- Wipe away any excess caulk.
- Allow the caulk to dry.

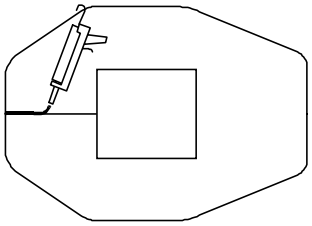

Figure 4

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